

**Randall Library Trustees Meeting**  
**October 8, 2014**

**Attendees:** Barbie Wolfenden, Kathleen O'Brien, Melissa Fournier, Tim Reid, Marianne Sharin, Jim Salvie

Meeting called to order at 7:04

Acceptance of minutes as amended from September meeting.

Motioned and seconded

Passed unanimously.

**Director's Report** – Melissa Fournier

- Attendance
  - 2014=3165
  - 2013=3379
  - Down by 6% (closed on a Saturday the 13th due to network outage)
- Circulation
  1. Books and Materials
    - a. 2014=5814
    - b. 2013=5988
    - c. Down by 2%
  2. E-books
    - a. 2014=338
    - b. 2013=265
    - c. Up by 27%
  3. Database usage
    - a. Ancestry.com=141 searches
    - b. Mango=2 new users searching Greek/Ancient Greek and Spanish
    - c. Morningstar= 3 log-ins 30 pages views
    - d. Consumer Reports=2 logins, 2 searches
    - e. Overall searches and usage =175

Total Circulation September 2014=6327 September 2013=6253  
(up by 1.1%)
- Programs
  - 158 attendees at Saturday September 27th event "Launch" !! –If this kind of attendance continues, staff hours will be rescheduled in order to have additional library staff available on the days of Chris's special Saturday programs. –This month on the 25th will be "Make your own 3D Halloween mask.
- Grants for Summer Reading 2015 are in. Friends have received a Community Chest grant for \$1,500 for 5 e-readers, 2 laptops and a wi-fi printer.

**Treasurers Report** - Tim Reid

Statement for the month ending Sept 30 was reviewed.

Motion to provide \$25,000 to Melissa for Library by Kathleen O'Brien

Second by Barbie - motion passed unanimously

Motion to roll lower interest bearing CD into a higher interest bearing instrument made by Barbie

Second by Tim - motion passed unanimously

**Other Business**

Barbie and Tim met with Kate Hogan

**Long Term Library Plans**

Need to communicate what is happening at the library on a daily basis.

Creation of a Fundraising Committee to raise funds for the new library plans

*Mission Statement:* Goal to raise 1 million dollars toward the renovation and expansion of the historic Randall Library

Motion to Adjourn made by Tim

Second by Kathleen O'Brien - motion passed unanimously

Respectfully Submitted

Marianne Sharin